



F. No. 4-283/08/Estt-I/IIHR(e-265958)/

Date:13th January, 2025

OFFICE ORDER

The Competent Authority has been pleased to re-constitute the Institute Joint Staff Council, (IJSC) Consisting of the following Official Side members & elected Staff side members for the period of 3 years from **07/01/2025 to 06/01/2028.**

I. OFFICIAL SIDE MEMBERS

1. Dr. T.K. Behera, Director : Chairman

1.	Dr.Gobinda Chandra Acharya, PS and Head, ICAR-IIHR-CHES (RS), Bhubaneswar, Odisha.	Member
2.	Dr. H.C. Prasanna, PS & Head (Div. of Vegetable Crops)	Member
3.	Dr. H.P. Sumangala, PS (Div. of Flower & Medicinal Crops)	Member
4.	Sh. Sachin Agnihotri, CAO (SG)/ Head of Office	Member
5.	Sh. K.G. Jagadeesan, SF&AO / Head of Finance	Member
6.	Sh. T.Viswanathan, SAO	Member Secretary

II. STAFF SIDE MEMBERS

1.	Sh.Rajanna, A Senior Technician, Div. of Farm Management, ICAR-IIHR, Bengaluru	Member Secretary IJSC
2.	Sh. Gangadhareshwara L UDC(Estt-I), ICAR-IIHR, Bengaluru	Member IJSC & Member CJSC
3.	Sh. Ahmed, S.M.A, Assistant Admn. Officer (PGE), ICAR-IIHR, Bengaluru	Member
4.	Sh. Suresh, H.S. Senior Technician, Div. of Vegetable Crops, ICAR-IIHR, Bengaluru.	Member
5.	Sh. Vinod Kumar, H.J. Technical Assistant. Div. of Vegetable Crops, ICAR-IIHR, Bengaluru.	Member
6.	Sh. Asmit Singh T-1, Div of Farm Management, ICAR-IIHR, Bengaluru.	Member
7.	Smt. K.S. Poornima, Multi Tasking Staff (Estt-I), ICAR-IIHR, Bengaluru.	Member
8.	Sh. Gobinda Naik, Multi Tasking Staff (Estt-I), ICAR-IIHR-CHES (RS), Bhubaneswar, Odisha.	Member

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Functions of IJSC: The IJSC will deal with matters of interest exclusively to the employees such as:

- (i) The conditions under which the members of staff are required to work
- (ii) General Principal regulating conditions of Service
- (iii) The welfare of the members of Staff.
- (iv) Improvement of efficiency and Standard of work
- (v) Any other similar matter of common service interest.

TERM: The term of the membership of staff side will be three years.

Frequency of Meeting: The IJSC will meet at least once in three months provided that on a requisition duly signed by one third of the members representing staff side.

Notice for the Meeting: The notice of the meeting for the IJSC shall be given the Secretary of Official Side in consultation with the Chairman at least 15 days prior to the date of the meeting of the IJSC.

Items for Agenda: In case any member has any particular item to be included in the agenda for the IJSC, he will inform the Secretary of Official Side in writing at least 10 days in advance of the proposed meeting of the Institute IJSC.

Preparation of Agenda: The Agenda for the meeting will be prepared by the Secretary of the Official Side who will submit the draft agenda to the Chairman for his approval. After approval, the Secretary will circulate the agenda among the members at least five days in advance of the meeting of IJSC.

Quorum: One third of the members of the Staff Side is required to form the quorum for the meeting. The minutes of the meeting shall be recorded by the Secretary of the Staff Side and sent to the Secretary of the Official Side within a period of Seven days of the holding of the meeting. The later will place the same before the Chairman for his approval and after his approval circulate it to the members of the IJSC. All further actions necessary in connection therewith shall be taken by the Secretary of the Official Side. He shall also report the progress made regarding the implementation of the decisions taken by IJSC in its next meeting.


(SACHIN AGNIHOTRI)
CHIEF ADMINISTRATIVE OFFICER (SG)

Distribution:-

1. PS to Director/PS to CAO (SG), ICAR-IIHR, Bengaluru.
2. The Under Secretary (GAC), ICAR, Krishi Bhavan, New Delhi-110 001.
3. All Members of Official Side/Staff Side, IJSC, ICAR-IIHR, Bengaluru.
4. Sh.Deepak Kaul, Secretary (Staff Side), CJSC. ICAR-IIS&WC, Dehradun (UK)-248195.
5. All the HODs/ Heads/In-Charge Heads/ KVKs of ICAR-IIHR, Bengaluru & its Regional Stations.
6. SAOs/SF&AO/AF&AO/AOs/AAOs/ ICAR-IIHR, Bengaluru & its Regional Stations.
7. The DDO/AAO (C&B), ICAR-IIHR, Bengaluru.
8. Nodal Officer AKMU for uploading in IIHR website / ICAR e-mail and e-office notice board.

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