

**ICAR- INDIAN INSTITUTE OF HORTICULTURAL RESEARCH  
HESARAGHATTA LAKE POST, BANGALORE – 560 089**

F.No.5-133/2019-20/Guest House/SP- 91063

Dt.17.10.2023

**OFFICE ORDER**

Approval of Director, ICAR-IIHR, Bengaluru is hereby conveyed for fixing of Room Rent for the below Guest houses and Hostel as detailed below with immediate effect :

Sl. No.	Category	Hemavathi Guest house	Sharavathi Guest House		Nethravathi Guest House	
		AC Rooms	AC Single Bedroom Single Occupancy	AC Single Bedroom Double Occupancy	AC rooms	Non AC rooms
	Type of Cities	Class A cities	Class A cities	Class A cities	Class A cities	Class A cities
1.	Servicing and Retired Officers of NARS (ICAR/SAUs) on <b>Official</b> visit	Rs.750.00	Rs.1,500.00	Rs.2,500.00	Rs.600.00	Rs.300.00
2.	Servicing and Retired Officers of NARS (ICAR/SAUs) on <b>Private</b> visit	Rs.500.00	Rs.800.00	Rs.1,200.00	Rs.300.00	Rs.200.00
3.	Serving/Retired Officers of Central / Govt. / State Govt. / Autonomous Organization / PSUs on Official or Private visit	Rs.1,000.00	Rs.2,000.00	Rs.3,000.00	Rs.800.00	Rs.500.00
4.	Private Visitors i.e. other than ICAR, SAUs, Central or State Govt. Etc.	Rs.1,500.00	Rs.2,500.00	Rs.4,000.00	Rs.1,000.00	Rs.600.00
5.	Foreign Visitors (SAARC Countries)	Rs.3,000.00	Rs.3,500.00	Rs.5,000.00	--	--
6.	Foreign Visitors other than SAARC visitors	Rs.4,000.00	Rs.4,500.00	Rs.6,000.00	--	--
7.	Farmers/Students on Training	--	--	--	--	Rs.100/day /person
8.	Officials on Training	--	--	--	Rs.600/day /person	Rs.300/day /person

**Note:** The rates for Dormitory is Rs.100.00 per bed per person per day.  
This issues with the approval of the Director, IIHR.

  
CHIEF ADMINISTRATIVE OFFICER

**Distribution to :**

1. The Nodal Officer, AKMU, IIHR, Bengaluru - with a request to kindly upload the same in IIHR Website and mail for information of all.
2. The Senior Finance and Accounts Officer, IIHR, Bengaluru
3. The SAO (SP), IIHR, Bangalore
4. The Administrative Officer (C&B), IIHR, Bengaluru
5. Dr. A.N. Loksha, Senior Technical Officer & Officer-in-charge, Guest House, IIHR, Bengaluru
6. PPS to Director / PS to CAO, IIHR, Bengaluru
7. Guard File

**TERMS & CONDITIONS FOR BOOKING OF ACCOMMODATION AT THE IIHR**  
**GUEST HOUSE, BANGALORE**

1. Submission of a copy of a valid identity card is a must for all the guests seeking accommodation in the Guest House, to ascertain their identity.
2. Check out time is 24 hours.
3. Allotment of rooms in the Guest House shall be on first come first serve basis. However, preference will be given for ICAR/DARE officials coming on official visit.
4. Booking for guests will be done by Officer-in-charge, Guest House. In case of bulk booking, including foreign guests, approval of the Director, ICAR-IIHR will be required.
5. Allotment can be cancelled/shifted in case it is required for VIP use/exigency.
6. The room rent charges shall be applicable as per the status of the guest staying in the Guest House and not as per the status of the officer who has booked the accommodation e.g. if any ICAR/DARE employee is booking an accommodation for a private person, charges will be as applicable to “**Private Visitor**” and not ‘**ICAR charges**’.
7. Dependent family members of ICAR/DARE employees- spouse and children can be treated within the category of ICAR employees (personal visit) for charging tariff. The dependent family member has to furnish the copy of the identity card of the ICAR official, she/he is related to. This facility will not be available for Non-ICAR employees, they will be charged as per their actual category, as detailed at point no.6.
8. VIP guests of the Ministers of Agriculture (Union as well as the State) and the Director General, ICAR will be charged as ICAR Official category rates, only when a written request is received from their offices, or else they will be charged as per their actual category, as detailed in point no. 6.
9. Maximum continuous stay in the Guest House would be for a period of 15 days, subject to availability. This can be reviewed on case to case basis by the Director, ICAR-IIHR.
10. To avoid inconvenience, request for allotment of accommodation should be sent well in advance or at least 2 days in advance on the prescribed application format through email.
11. Liquor/smoking is strictly prohibited in the Guest House rooms/lobby.
12. Pets are not allowed in the Guest House.
13. Some rooms may be kept reserved with the Officer-in-charge, Guest House, for priority allotments.

