

**CENTRAL HORTICULTURAL EXPERIMENT STATION
CHETTALLI- 571 248, KODAGU, KARNATAKA
(INDIAN COUNCIL OF AGRICULTURAL RESEARCH)**

INSTRUCTIONS TO BIDDERS / TENDERERS

Subject: Sale of farm produce at Central Horticultural Experiment Station, Chettalli, through Sealed Tender.

The Head, Central Horticultural Experiment Station (IHR), Chettalli on behalf of the Indian Council of Agricultural Research, Krishi Bhavan, New Delhi invites Sealed tender for sale of following seasonal produces (crop) currently available at Central Horticultural Experiment Station, Chettalli for the year 2020-21. The block (s) / crops identified for Sealed-tender sale are as follows:

Sl.No.	Description	No. of Plants
1	Sapota	500
2	Litchi	42
3	Coconut	85
4	CxR Robusta Coffee	1800

Persons who intend to participate in the tender may submit their **SEALED TENDER** to this office in the prescribed form.

TERMS AND CONDITIONS OF TENDER

1. The farm produce to be auctioned / tendered may be inspected on any of the working days between 9:00 a.m and 4:00 p.m with the permission of the Farm Chairman.
2. The tender should be submitted in the prescribed tender form obtainable from the office of Central Horticultural Experiment Station, Chettalli on payment of Rs. 200/-

EARNEST MONEY DEPOSIT

1. The earnest money of **Rs.25,000/- for Sapota, Rs.10,000/- for Litchi, Rs.10,000/- for Coconut, & Rs.20,000/- for CxR Robusta Coffee** should be deposit separately in the form of Crossed Demand Draft obtained from any Nationalized bank drawn in favour of "**The Head, CHES, Chettalli**" payable at **SBI, Madikeri** by the bidder / tenderer to the Head, Central Horticultural Experiment Station, Chettalli. The bid/ tender will not be considered if the earnest money Demand Draft is **NOT DEPOSITED ALONG WITH THE TENDER. No requisition for transfer of any previous deposit of earnest money will be entertained.** The number and date of demand draft should be clearly indicated in Form No.1.
2. The tender form should have been obtained from the Officer inviting tender and the duly filled in tender form should be submitted within the stipulated time to the Principal Scientist and Head, CHES, Chettalli.
3. No cash transactions for payment of EMD will be entertained.
4. The tenderer should furnish his full name and address.
5. The prices quoted in the **sealed tender** must be per lump sum harvest in respect of the crops shortlisted and should be mentioned clearly in the enclosed FORM-1, which is required to be submitted to this office along with earnest money D.D. The duplicate portion in Form-1 is to be retained by the tenderer.
6. Separate Sealed tender for each crop.
7. The tender should be submitted in a sealed cover marked "**SEALED TENDER FOR PURCHASE OF Sapota, CxR Robusta Coffee, Coconut & Litchi** in separate covers. The tender may be deposited in the box provided in the office or sent by post before due date.
8. Last date and time for receipt of tender is **12:00 p.m on 19.11.2020** at this office.

9. Time and date of opening of tender will be at **2:00 p.m on 19.11.2020** at this office.
10. **OPENING OF TENDER:** The Sealed Tender will be opened on the scheduled date & time in presence of the Committee constitutes by the Director IIHR, Bengaluru and there will not be any OPEN BIDDING. **Tenderers are at liberty to be present with precaution and ensuring social distance for containment of COVID 19 at the time of opening of the sealed tender.**
11. **MODE OF PAYMENT: 25 % of the bid amount is to be paid in cash/DD/credit card/debit or by online money transfer to CHES account on or before 20.11.2020 3.00 PM by the successful tenderer after opening of the sealed tender and balance of 75% amount to be paid before commencement of harvest.**
12. **RIGHT OF ACCEPTANCE:** The council in its absolute right may accept the highest bid or any tender and reserves to itself the right of accepting the whole or any part of the tender or portion of the rate quoted.
13. **ARBITRATION:** In the event of any dispute in this regard, the right of adjudication shall rest with the Director, Indian Institute of Horticultural Research, Bangalore and the final decision will be ultimate and binding on all parties.
14. **AGREEMENT AND SECURITY DEPOSIT:** The successful bidder / tenderer should execute an agreement on a non-judicial stamp paper of appropriate amount and also deposit 5% of Bid amount for Sapota, Litchi, Coconut & CxR Robusta Coffee as security deposit.
15. The successful bidder should not sublease the tender and in the event of this office coming to know about the subleasing of the tender, the entire amount shall stand forfeited and as per rules, the next successful bidder will be officially awarded the tender.
16. The tenderer shall harvest only the ripe and matured fruits and under no circumstances, the unripe fruits shall be harvested.
17. The tenderer shall harvest only on working days during office working hours and the harvesting records should be maintained.
18. The tenderer shall have no objections for the officials of this station to carry out the research activities/ farm operations of routine nature by this station including plant propagation.
19. The tenderer should abide by the changing rules and regulations of the tender.
20. The right to accept or reject the tender shall rest with the undersigned.
21. Except the EMD of the successful bidder, **all the unsuccessful bidder's EMD received through crossed demand draft will be returned on the next day to the concerned after the process of bid / auction is completed.**
22. **WATCH & WARD:** Watch and ward arrangements are required to be made by the successful bidder / tenderer immediately after the award and the station is not responsible for the theft and damage by natural calamities or by birds and animals or insect pests and diseases and no money will be refunded in such cases.
23. The farm produces will be harvested from the trees / plots by the bidder / tenderer under the supervision of the station's farm staff by the bidders own laborers during working days. The name of such laborers engaged as watch and ward and for harvesting the crop must be provided to the office by the successful bidder without fail. No child labour shall be employed for any of the works.
24. The block(s) / areas included in the tender may or may not be irrigated during the whole period of tender.
25. The bidders/ tenderers violating any of the above terms and conditions would stand to forfeit the EMD /SD and the undersigned reserves the right to execute this. No complaints would be entertained in this regard.
26. **LAST DATE FOR COMPLETION OF HARVEST: 30.04.2021 for Sapota, 31.12.2020 for Litchi, 31.05.2021 for Coconut, 31.03.2021 for CxR Robusta Coffee** (to be harvested in consultation with the concerned scientist)
27. The bidders/ tenderers are requested to provide their complete address and phone nos. The tender with incomplete/false address/ phones may be rejected.

Sd x-x-x-
PRINCIPAL SCIENTIST & HEAD I/C
CHES, CHETTALLI.

