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Please return this original document along with copy of bid after signing all the pages, failing which the same shall be ignored.



**ICAR-INDIAN INSTITUTE OF HORTICULTURAL RESEARCH,
HESSARGHATTA LAKE POST, BANGALORE- 560 089.**

**STANDARD BID DOCUMENTS FOR ICAR
(FOR LOW VALUE PURCHASE)**

SUPPLY OF MUSHROOM SPAWN PRODUCTION MACHINERY

DUE ON 09.03.2018 AT 15.00 HRS.

Date of opening of quotation on 13.03.2018 at 14.00 HRS.

**ASSISTANT ADMINISTRATIVE OFFICER (SP)
ICAR - INDIAN INSTITUTE OF HORTICULTURAL RESEARCH,
HESSARAGHATTA LAKE POST, BANGALORE – 560 089**



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**ICAR-INDIAN INSTITUTE OF HORTICULTURAL RESEARCH HESSARAGHATTA
LAKE POST, BANGALORE-560 089**

SPEED POST

Quotation Enquiry No: - F. No.5-16/17-18/SP/Mushroom/

Dated: 24.02.2018.

To

As per Address list.

Dear Sir,

We have a requirement of the goods and services as indicated below, tender for which will be opened at **14-00 p.m.** on 13.03.2018. and you are invited to submit your most competitive quotation for the same. All the relevant details are given below.

- i. DESCRIPTION OF THE GOODS REQUIRED AND THE REQUIRED QUANTITY:

MUSHROOM SPAWN PRODUCTION MACHINERY.

- ii. Guiding specification and other technical details: Annexure-I

- iii. Terms of delivery: Delivery at site viz.—Supplier has to supply and test mushroom spawn machinery at ICAR-IIHR, Hessaraghatta , than it has to be supplied to the Assistant Director of Horticulture, Biocentre, country club road,Vidhayanagar, Shivamogga -577 203.

- iv. Delivery period for goods: within **20 days** from the date of the purchaser's signing the contract.

- iv. Erection/installation and commissioning (if required, depending on the goods ordered) are to be completed within **10** of delivery of the goods at site.

- v. Terms of inspection by the Purchaser's representative.

- vi. Training of purchaser's operator(s) for operating the goods ordered, as and if necessary:is /are to be trained for a period ofweeks at purchaser's premises for successfully operating the goods purchased. The training shall be completed by.....

Contd....2.

vii. Price structure:

a) The tenderer shall quote for the complete requirement of goods and services and for the full quantity as shown against a serial number in the List of Requirements in Annexure –1. Unless otherwise specified in Annexure – 1, the tenderers are, however, free not to quote against all the serial numbers mentioned in the list of requirements (in case there are more than one serial number in the list of requirements).

b) The rates and prices quoted shall be in Indian Rupees

c) GST rate and amount and basic value of equipment is to shown separately along with GST registration No. and Pan No.

d) The rates and prices quoted by the supplier shall remain firm and fixed during the currency of the contract and shall not be subject to variation on any account, whatsoever, including statutory variations, if any.

ix. Receipt of goods and terms of payment:

a) Payment term for supply of goods, including erection/installation and commissioning (as and if applicable) :-

Immediately on receiving the goods at site, the purchaser will verify the quantities of the items supplied as specified in the delivery challan of the supplier and also check for any superficial damage etc. in the goods so supplied and issue a provisional receipt accordingly. If the goods supplied do not require erection/installation and commissioning at site, the purchaser, within three working days of issue of the provisional receipt, will issue acceptance certificate (of the goods) to the supplier, provided the goods supplied are acceptable in terms of the contract. However, if the goods supplied also need erection/installation and commissioning, the purchaser will issue acceptance certificate within two working days, after successful erection/installation and commissioning. The supplier will then send its invoice along with the purchaser's acceptance certificate and other accompanying documents to the paying authority for payment.

The paying authority will release the full payment to the supplier as due in terms of the contract, within fifteen working days of receipt of supplier's invoice, purchaser's receipt certificate and other accompanying documents, provided the same are in order.

b) Payment Terms: In order to facilitate for speedy settlement of payment you are requested to furnish the following details as below:

- 1. Name of the firm:**
- 2. Name of the Bank:**
- 3. IFSC Code of Bank:**
- 4. Name of the Account & Account No.:**
- 5. Branch Code:**
- 6. Amount to be paid:**
- 7. E-mail address of the party:**
- 8. GST No. and Pan No. copies**

c) Payment for training of purchaser's operator(s), if applicable.

After release of payment to the supplier as per sub-para (a) above and after successful completion of training of the operator(s) in terms of the contract, the purchaser will immediately issue a certificate to this effect to the supplier. The supplier will thereafter send its invoice for training charges, along with the above certificate to the paying authority. The paying authority will release the payment to the supplier in terms of the contract within fifteen days of receipt of supplier's invoice provided the invoice and the accompanying documents are in order.

PAYING AUTHORITY

THE DIRECTOR, IIHR, HESSARAGHATTA LAKE POST, BANGALORE- 89.

x) Liquidated Damage Clause:

If any time during the performance of the contract, the supplier encounters conditions hindering timely delivery of the goods, the supplier shall promptly inform the purchaser in writing the fact of the delay and the likely duration of the same. After receipt of supplier's communication, the purchaser shall decide as to whether to cancel the contract for the un-supplied portion after the existing delivery period, or to extend the delivery period suitably issuing an amendment to the contract. If the supplier fails to deliver the goods and/or perform the services within the contractual delivery period for reasons other than circumstances beyond supplier's control (which will be determined by the purchaser) and the purchaser extends the delivery period, the purchaser will also deduct from the contract price, as liquidated damages, a sum equivalent to 0.5% (half per cent) of the delivered price of the delayed goods or unperformed services for each week of delay or part thereof until actual delivery or performance. The maximum limit of such deduction will, however, be 10% (ten per cent) of the contract price of the delayed goods or services.

Further, during such delayed period of supply and/or performance, the supplier shall not be entitled to any increase in price and cost, whatsoever, on any ground. However, the purchaser shall be entitled to the benefit of any decrease in price and cost on any ground, whatsoever, of the goods and services, supplied during the period of delay.

The purchaser's letter (to the supplier, with copies endorsed to others concerned) extending the delivery period will be subject to the above conditions.

xi) Warranty Clause:
One Year Warranty

xii) Dispute Resolution Mechanism

If any dispute or difference arises between the purchaser and the supplier relating to any matter connected with the contract, the parties shall make every effort to resolve the same amicably by mutual discussions. However, if the parties fail to resolve the dispute or difference by such mutual discussion within 30 days, either the purchaser or the supplier may give notice to the other party of its intention to refer the same to arbitration. The arbitration shall commence thereafter. The arbitration shall be conducted by a sole arbitrator, who will be appointed by the Secretary, ICAR and the procedure to be followed in this respect will be as per the Indian Arbitration and Conciliation Act, 1996. The venue of the arbitration shall be the place from where the contract is issued.

a) You are also required to fulfill the following conditions and furnish the details as indicated in subsequent paragraphs.

b) At the time of awarding the contract, the purchaser reserves the right to increase or decrease by up to 25%, the quantity of goods and services as specified in the list of requirements, without any change in the unit price or other terms and conditions.

c) Please furnish a certified copy your later ITCC (INCOME TAX CLEARANCE CERTIFICATE).

d) Please indicate if you are currently registered with any Govt. organization and if registered, furnish all relevant details.

1. Please state whether business dealings with you presently stand banned by any Government organization and, if so, furnishes relevant details.

2. A supplier shall not submit more than one quotation for the same set of goods. The supplier shall at all times indemnify the purchaser, at no cost to the purchaser, against all third party claims of infringement of patent, trademark or industrial design rights arising from the use of the goods or any part thereof, with respect to the goods quoted by the supplier in its offer.

3. The quotation(s) as well as the contract shall be written in **English language**. All correspondence and other documents pertaining to the quotation(s) and the contract, which the parties exchange, shall also be written in English. The quotation and all correspondence and documents relating to the quotation exchanged between the bidder and the purchaser may also be written in Hindi language provided that the same is accompanied by an English translation, in which case, for the purpose of interpretation of the quotation, the English translation shall govern.

i) The contract shall be governed by the laws of India and interpreted in accordance with such laws.

ii) The quotation/offer shall remain valid for acceptance for a period not less than 180days after the specified date of opening of the offers.

2. The quotation shall be sealed in an envelope. The envelope shall be addressed to the Director and it should also bear the tender enquiry no. and the words “DO NOT OPEN ON OR BEFORE 13.03.2018. at 14.00 P.M. This envelope should then be put inside another envelope, which will also be duly sealed. The outer envelope will bear the full address of the purchaser. The supplier must ensure

4. The tender, which are received late by the purchaser will be ignored. Further, the purchaser does not accept any liability and responsibility for the tenders in case the same are not properly sealed and marked and/or sent as above.

5. THE TENDERS WHICH ARE RECEIVED ON TIME (AS PER PARA 3 ABOVE) WILL BE OPENED AT PURCHASER’S OFFICE AT 14.00 P.M. on 13.03.2018.

6. The purchaser will evaluate and compare the quotations which are substantially responsive i.e., which are properly prepared and signed and meet the required terms, conditions, specification etc. The purchaser will award the contract to the supplier whose quotation will be determined to be responsive and offering the best evaluated price.

7. Notwithstanding the above, the purchaser reserves the right to accept or reject any quotation or annul the tendering process and reject all quotations at any time prior to award of the contract, without assigning any reason, whatsoever, and without incurring any liability or obligation, whatsoever, to the affected tenderer or tenderers.

8. Please submit your quotation accordingly. You shall sign all the pages of your quotation. Your price quotation may be furnished in the format enclosed as Annexure –2.

9. You are also required to return this original tender enquiry (all the pages), as it is, duly signed by you on every page, for our record. You may retain a photocopy of this tender enquiry for your record.

10. The Director, ICAR-IIHR, reserves the rights to cancel the tender notification without assigning any reason.

Encl: Annexures: 1, 2

ASSISTANT ADMINISTRATIVE OFFICER (SP)

LIST OF REQUIREMENTS

Annexure-I

ICAR-IIHR MUSHROOM SPAWN PRODUCTION MACHINERY WITH THE CAPACITY OF 100 – 125kg spawn production per batch

1. GRAIN CLEANER: 1 No. as per ICAR-IIHR design

Specifications: Double deck perforated G.I. Sheet construction with upper perforated sheet of hole size 8mm/6mm and lower perforated sheet of hole size 5mm/4mm. Suspended with chains for perfect oscillatory sieve action. The whole perforated deck assembly to be mounted on MS Angle Frame of 50mm with an overall height of 4 ft. width of 2 ft. and depth of 3 ft. MS Powder Coated Funnel for Pouring the Grains. The Motor of 1 HP 3 Phase with a gear box of 50 RPM fixed at a height of 8 inches from the bottom with a wheel to convert rotary moment into to and pro motion. The whole assembly is to be nicely powder coated. The whole assembly to be mounted on 6 inches sturdy transportable nylon wheels with front brakes

2. GRAIN BOILER: 1 No. as per ICAR-IIHR design

Construction: Boiler Drum – Double walled with inner chamber made out of 2mm Stainless Steel 304 and Outer chamber made out of 1.2mm Stainless Steel 304.

Drum Dimension (Inner chamber) – 28 inch ID x 25 inch Depth

Outer chamber – 30 inch OD x 30 inch Depth Both inner and outer chamber Argon welded.

1.2mm perforated Mesh above the Heater level at the bottom.

Three Heaters with 3kW each

Outlet with drainage valve

Inside The drum rotating rod with blades for proper mixing of the grain.

The drum is to be fixed With bearing housing with tilting arrangement with a gear box for unloading the Boiled grains into the mixing chamber. The whole unit is mounted on a MS Tubular Stand with Wheels. The overall dimensions of the MS Tubular Stand is 30 inch W x 80 inch D x 24 inch H. The unit is fitted with MCB. The whole unit is Nicely powder coated wherever Mild Steel is used. The whole unit is mounted on 6 inches sturdy transportable nylon wheels with front brakes.

3. BOILED GRAIN & CHALK POWDER MIXER CUM FILLING UNIT: 1 No. as per ICAR-IIHR, design

Dimensions of the Mixing Drum: U shaped mixing drum made out of Stainless Steel 304, 1.2mm thickness. 27 inch D x 23 inch W x 43 inch L. The mixing Drum is fixed on the MS Frame with the help of bearing housing. Mixing Mechanism: Stainless Steel Shaft with Paddle type blades for proper Mixing of boiled grain. The stainless steel shaft is connected to 2 HP motor 3 Phase With gear box 50 RPM. Collecting Chamber: A collecting chamber made out of Stainless Steel 304, 2mm thickness fix to MS Tubular Frame. External Supporting Frame: Made out of 50mm MS Tube/Angle with rust proof Painting with 6 inches sturdy transportable nylon wheels with front brakes.

GRAIN FILLER: Circular plate with volumetric measuring ½ kg or 1 kg tube to be made oscillating over the bottom base plate with the hole with an outlet to fill the grains in the vii.bags. The necessary bearing at the centre and fixture to be provided . It must be removable for washing.

4. SPAWN INOCULATORS - 2 Nos. ICAR-IIHR, design

Made out of Stainless Steel 304 with one bearing for movement.

Special instructions (if any):- Kindly quote the rates as per our Specification. Firm should quote for Single Price(s) only & Optional/Alternative Rate/Bid will not be entertained and the same will be rejected.

Annexure -2

FORMAT OF PRICE QUOTATION

Serial No.	Description of Goods & allied services	Specification	Accounting unit	Qty	Quoted unit price		Total amount in Rs.
					Basic value	GST	

Grand Total cost: Rs. -----

TO BE SIGNED BY THE TENDERER WITH DATE/SEAL.

Annexure – 3

We agree to supply the above goods and allied services. We confirm that the same will meet the description, specification and other technical details as required in the tender enquiry.

We conform that we agree to all other terms and conditions of your tender enquiry including the terms of delivery, period of delivery and warranty provision.

We have furnished all the information, as required in the tender enquiry and attached the relevant documents.

(In case a tenderer desires to put some additional/modified stipulations, terms and conditions etc. the same may be clearly indicated).

We confirm that our offer will remain valid for acceptance for **180days** after the date of opening of tenders.

Signature, name and designation of the authorized executive of the tendering firm)

For and on behalf of-----

(Name and address of the tendering firm)

(Seal of the tendering firm)

Dated:

Place: